

The Charter Township of Chesterfield

Building Department

47275 Sugarbush, Chesterfield Township, MI 48047

586-949-0400 ext 2 – Fax 586-949-0403 – Email Building@chesterfieldtwp.org

BUILDING PERMIT CHECK IN LIST

DATE: _____	INITIALS
1. Building Permit Application	_____
2. Soil Erosion Permit (586-469-5327)	_____
3. Approach Permit (586-463-8671)	_____
4. Two sets of folded prints (residential) & digital copy	_____
5. Energy Package	_____
6. Copy of Builder License & Driver License	_____
7. Septic Permit (if applicable)	_____
8. Health Department approval (if applicable)	_____
9. Builder to notify Water & Sewer (586-949-0400 x3) What size meter?	_____
10. Two certified plot plans with grade elevations included	_____
11. Heat plan (see attached amendment)	_____
12. Parcel number _____	_____

NOTE: RESIDENTIAL PERMITS MUST HAVE EACH OF THE ABOVE ITEMS WITH EVERY APPLICATION, WITH THE EXCEPTION OF A SAME AS APPLICATION. AT THAT TIME YOU MAY SUBMIT ONE COPY OF THE PRINT. (ALL OTHER ITEMS MUST BE SUBMITTED AS USUAL)

****Amendment****

Submit construction drawings and documentation to demonstrate energy code compliance for mechanical systems.

Heating and cooling equipment must be sized per ACCA manual S, based on loads calculated per ACCA manual J, or other methods *approved* by the Code Official.

The heating plan shall include the sizing of the furnace(s), air conditioner(s), entire supply and return duct. Also provide the number of supply and return openings with the required CFM's and show in writing what method is being used to obtain the required 25% air change required in the code – M1507.3.3.

Plans must be submitted before or at the time* of the rough mechanical inspection.

*present at the job site

January 19, 2018 JB