

# The Charter Township of Chesterfield Building Department

47275 Sugarbush, Chesterfield Township., MI 48047  
586-949-0400

## BUILDING PERMIT CHECK IN LIST

DATE: _____	INITIALS
1. Building Permit Application	_____
2. Soil Erosion Permit	_____
3. Approach Permit	_____
4. Two sets of folded prints (residential)	_____
5. Energy Package	_____
6. Copy of Builder's License & Drivers License	_____
7. Copy of Workmen Comp & Liability Insurance	_____
8. Home owners Affidavit (If applicable)	_____
9. Septic Permit(if applicable)	_____
10. Health Department approval (if applicable)	_____
11. Builder to notify Water & Sewer	_____
12. Two certified plot plans with grade elevations included	_____
13. Heat plan (houses 3,500 sq. ft. or more)	_____
14. Parcel number _____	_____

NOTE: RESIDENTIAL PERMITS MUST HAVE EACH OF THE ABOVE ITEMS WITH EVERY APPLICATION, WITH THE EXCEPTION OF A ASAME AS@ APPLICATION. AT THAT TIME YOU MAY SUBMIT ONE COPY OF THE PRINT. (ALL OTHER ITEMS MUST BE SUBMITTED AS USUAL)