

# The Charter Township of Chesterfield Building Department

47275 Sugarbush, Chesterfield Township., MI 48047  
586-949-0400

## COMMERCIAL & INDUSTRIAL CHECK IN LIST

Date: \_\_\_\_\_

Initials

- |     |  |       |
|-----|--|-------|
| 1.  | Building Permit Application                  | _____ |
| 2.  | Soil Erosion Permit                          | _____ |
| 3.  | Approach Permit                              | _____ |
| 4.  | Four Sets of <b>Folded</b> Prints            | _____ |
| 5.  | Energy Package                               | _____ |
| 6.  | Registration & Copy of Builders License      | _____ |
| 7.  | Copy of Workmen Comp & Liability Insurance   | _____ |
| 8.  | Estimated cost of Improvements               | _____ |
| 9.  | Site Plan Number<br>ZBA Number if Applicable | _____ |
| 10. | Sealed Mechanical & Electrical Plans         | _____ |
| 11. | Drivers License                              | _____ |
| 12. | Parcel #                                     | _____ |

**WHEN APPLYING FOR PERMITS YOU MUST HAVE ALL OF  
THE ABOVE FOR EVERY ADDRESS IN THE BUILDING.**